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**TO: Economic Support Supervisors
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W-2 Agencies**

**FROM: Amy Mendel-Clemens
Communications Section
Bureau of Health Care Eligibility**

BHCE/BWP OPERATIONS MEMO

No.: 03-21

Date: 03/19/2003

Non W-2 ☒ W-2 ☐ CC ☐

PRIORITY: HIGH

SUBJECT: CATEGORICAL ELIGIBILITY FOR FOOD STAMPS

CROSS REFERENCE: Food Stamp (FS) Handbook Appendix 01.03.01; Operations
Memo 02-32

EFFECTIVE DATE: March 21, 2003

PURPOSE

This memo describes a new field on CARES screen ANBC designed to gather information about Temporary Assistance for Needy Families (TANF) program services.

BACKGROUND

The CARES system was enhanced in May 2002 to automatically confer categorical eligibility for Food Stamp (FS) benefits correctly in most circumstances. This includes cases where a food unit member is eligible for Child Care, Caretaker Supplement (CTS), or Wisconsin Works (W2) payment or non-payment services. These cases do not require an eligibility worker to enter a "Y" in the TANF Services field on screen ANBC.

In situations where eligibility for TANF services is not determined in CARES, eligibility workers must continue to enter "Y" in the TANF Services field on screen ANBC for individuals who receive or are authorized to receive other types of TANF funded services. TANF funded services that confer categorical eligibility for FS are:

JL JOB ACCESS LOAN
CF CHILDREN FIRST

WT WELFARE TO WORK(WTW)
 EA EMPLOYMENT SKILLS ADVANCEMENT PROGRAM(ESAP)
 JR JOB RIDE (MILWAUKEE CO. ONLY)
 MI MILWAUKEE JOBS INITIATIVE
 WA WORKFORCE ADVANCEMENT AND ATTACHMENT(WAA)
 TT TRIBAL TANF.

PROCESS

Effective March 21, 2003 a "Services Type" field will be available in CARES. The "Services Type" field, which is informational only, gives the eligibility worker the opportunity to identify which service the individual is receiving or authorized to receive. The "Services Type" field must be completed when the "TANF RECV" field is changed to Y.

The "Y" or "N" entry in the TANF Received field will continue to control the categorical eligibility determination for FS.

NEW FIELD ON SCREEN ANBC

ANBC BENEFITS RECEIVED (2 OF 2) 03/07/03 15:03
 CASE: 9700299091 WORKER: XCTE26 XCTE26 S PLOESER
 LAST UPDATED: 01 07 03 CASE STATUS: OPEN CASE MODE: ONGOING

NUM	NAME	BEGIN MMYY	KINSHIP BEN	CARE CO	TANF VR	SERVICES RECV TYPE	SSI 1619 (b)	OUPAT.DRUG/ALC TREATMENT
01	BILLY B	0103	N	N	—	Y JR	N	N
02	BOBBY B	0103	N	N	—	N —	N	N

REFERENCE TABLE

TABLE ID: TFTP TABLE DESC: TANF SERVICES TYPE CODES
 AGENCY : 99 EFFECTIVE DATE: 01 10 03
 KEY : NEXT KEY: _____

TANF TYPE CD	DESCRIPTION
CF	CHILDREN FIRST
EA	EMPLOYMENT SKILLS ADVANCEMENT PROGRAM(ESAP)
JL	JOB ACCESS LOAN
JR	JOB RIDE (MILWAUKEE CO. ONLY)
MI	MILWAUKEE JOBS INITIATIVE
TT	TRIBAL TANF
WA	WORKFORCE ADVANCEMENT AND ATTACHMENT(WAA)
WT	WELFARE TO WORK(WTW)

In addition, CARES will no longer "pend" or deny eligibility to categorically eligible FS groups when asset information has not been gathered or verified.

CONTACT

BHCE CARES Information & Problem Resolution Center

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Note: Email contacts are preferred. Thank you.

DHFS/DHCF/BHCE/SP